



# HIPAA AND PATIENT PRIVACY DURING INTAKE

It is your right to have your protected health information kept private whether it is on paper or stored electronically. That right is protected under a law known as

**HIPAA:** the Health Insurance Portability and Accountability Act.

HIPAA also gives you other important rights over your health information. All these rights are spelled out in the Notice of Privacy Practices included in this new patient packet and posted in the lobby. Be sure to read this notice carefully.

Your privacy is very important to us and we understand that certain information about you and your health is personal and must be kept private. HIPAA requires us to follow reasonable precautions so that your health information is not shared with people who are not involved in your care. For this reason, our staff is not allowed to talk to you about your personal information in the New Patient Group Intake setting, since this is not a private setting.

We also need your help with keeping your personal information private while you are in the same room with other patients. During the New Patient Intake Group we encourage you to:

- Not share any personal information out-loud
- Not talk about your medications or symptoms in front of patients

**If at the end of the group intake you would like to talk to someone in private or if you have a personal question, please let us know.** We will be happy to move you to a private area or exam room with one of our clinical staff.

By signing below you acknowledge and understand that the only purpose of this group setting is to gather information on paper that we need in order to provide you with high-quality medical services. You also acknowledge and understand that while you should not talk to our staff about your personal information during the New Patient Group Intake, you will be given an opportunity to speak to someone in private if you wish.

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

MRN: